**MINUTES**

**MORGANNWG LOCAL MEDICAL COMMITTEE**

The Towers Hotel, Jersey Marine, Swansea Bay, SA10 6JL

**TUESDAY 12 July 2016**

*Items in italics - for information / * indicates additional papers*

**GUESTS:**

Debra Woolley and Andrew Pomp gave a presentation (copy of slides attached) on the ABMU BIG FIGHT CAMPAIGN, the aims of which are to:

- Support local GPs to promote good antimicrobial stewardship
- Reduce inappropriate use of antibiotics by educating the public about the dangers of antibiotic resistance.
- Give advice to the public about how they can help reduce the development of antibiotic resistance in the community.

Although Wales has the highest level of antibiotic prescribing in the UK, the quantitative data collected does not measure appropriateness due to difficulties in measuring outcomes for patients. Because audits are resource intensive a system needs to be in place which will demonstrate prudent prescribing without involving a huge amount of additional work and this was under discussion. Whilst LMC members agreed that prescribing should be done in partnership with patients to educate and empower them to take ownership this would require longer consultation times. Minor illness schemes which would take the pressure off GPs would be welcomed and Debra agreed that this could be explored. JK was nominated as the LMC Antimicrobial Steward to link to the Big Fight Campaign.

NS proposed a vote of thanks for Debra and Andrew

**GUESTS AT FUTURE MEETINGS:**

- 13 September 2016: A speaker had not been arranged and a SOAP BOX session will be held.
- 08 November 2016: Dr Richard Lewis will attend to provide an update in respect of his role as National Professional Lead for Primary Care
**ATTENDANCE:**
LMC Members: O Aung Kyi (OA), S Bassett (SB), J Donagh (JD), L El-Sharkawi (LE-S), P Evans (PE), I Harris (IH), S Hlaing (SH), J Kletta (JK), A Rayani (AR), N Shah (Chair) (NS), A Stevenson (AS),

**GP Constituents:** Dr M Rickards
Mrs M Liddell (Executive Officer)(ML) Mrs E Harris (Sec. Assistant)

**Dyfed Powys LMC:** P Horvath-Howard (PH-H)

**Practice Managers:** D Blower (DB), C Boland (CB), S Kiley (SK)

**ABMU:** H Dover (HD), N Williams

**Registrars:** L Kerrigan

NS welcomed Dr M Rickards and Dr L Kerrigan to the meeting

---

**APOLOGIES:**
Drs A Bradley, C Danino, A Hussain, C Jones, E Owoso, H Wilkes, P Williams,

ABMU: Dr N Akram, Dr A Muir

PRACTICE MANAGERS: Mrs J Carter

---

**MINUTES:**
- Full LMC Tuesday 10 May 2016 – the Minutes were approved and signed by the Chairman

---

**LMC VACANCIES:** Dr Minisha Rickards was co-opted to fill the Vacancy in the Swansea Constituency.

---

**SUSTAINABILITY PROGRAMME:**
Seven sustainability panels had been arranged to date with ABMU having the highest number in Wales. This represented around 10% of practices although ABMU believed around 30% of practice could be considered as vulnerable. PH-H advised that GPC Wales was looking for ways to make the application process easier but confirmed that the provision of practice accounts remained essential. It would be helpful if Practices could say why they were not applying. **ALL TO NOTE**

**5.1 PRACTICE SUPPORT TEAM VISITS. (standing item)**
HD confirmed that the post of Clinical Director to lead the new ABMU Practice Support team was being advertised. Support could be provided to practices before making an application or if identified as required at a panel.

**5.2 URGENT PRESCRIPTION FOR GENERAL PRACTICE**
NS reported that GPC UK had produced a draft report (as mandated by National Conference) to present a method for quantifying safe working levels for General Practice. The paper attempted to quantify the workload within the GMS/PMS contract and to link implementation of this new working model to the integration of practices across localities. The final report would be circulated within a few weeks.

---

**6. GP CLUSTERS / GP LEADERSHIP FORUM (standing item)**
HD confirmed that the Cluster/Network workshop held on 21 June 2016 had provided the opportunity for clusters to meet and showcase cluster developments to each other and to secondary care colleagues who also attended. Projects highlighted included the community cardiology project in Swansea, the federated model being developed in Bridgend and the Hub project in NPT. A further workshop would be arranged in three months.
Members agreed that the development of hubs allowed closer working arrangements with other Healthcare professionals such as pharmacists, MH Nurses, Physiotherapists and with audits demonstrating savings in GP time. GPCW / LMC would not agree to external agencies referring patients directly to surgeries.

<table>
<thead>
<tr>
<th>7.</th>
<th>LMC/ABMU LIAISON GROUP:</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.1</td>
<td>17 May 2016: The draft minutes had been circulated for information</td>
</tr>
<tr>
<td>7.2</td>
<td>FIT NOTE NOTICES: IH confirmed that ABMU had responded positively to the LMC request to the display of notices in Hospital wards / departments reminding patients to obtain a fit note prior to discharge in order to avoid making unnecessary appointments with their GP.</td>
</tr>
<tr>
<td>7.3</td>
<td>OCCUPATIONAL HEALTH SERVICE for GPs: This service was now up and running. Further details would be obtained about eligibility and referral arrangements</td>
</tr>
</tbody>
</table>

| 8.  | LMC/ABMU ENHANCED SERVICES STEERING GROUP: The meeting scheduled for June 2016 had been cancelled. The ES Strategy Group had met on 7 June 2016. A further meeting was being arranged once there was clarity about the envelope of funding available. PH-H advised that GPCW was pushing WG for decisions about the Diabetes and Care Homes DES. |

<table>
<thead>
<tr>
<th>9.</th>
<th>LMC EXECUTIVE COMMITTEE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>15 June 2016: The draft minutes had been circulated for information.</td>
</tr>
</tbody>
</table>

| 10. | ABMU OOH SERVICE (Standing item). No rota issues were reported |

| 10.1 | IHR (Welsh GP Record): no new issues reported |

| 10.2 | 111 PILOT: SB provided an update on behalf of the programme directors. The proposed launch had been delayed due to technical infrastructure issues but these were now very close to being resolved. The revised launch date was week commencing 19 September 2016. This would be phased with introduction first in Bridgend, followed by NPT / Swansea and Llanelli/ Carmarthenshire in October / November 2016. |

| 11. | ISSUES RAISED BY PRACTICE MANAGERS (standing item) |

| 11.1 | SNAP 11 Project: DB confirmed that the project using SNAP 11 survey software had been taken forward by a cluster of six practices in Bridgend. Data from four practices (200 responses) had been analysed with the majority being ‘extremely satisfied’. A more user friendly form would be designed by the group and would negate the need for any further satisfaction surveys to be undertaken |

| 12. | ISSUES RAISED BY CO-OPTED MEMBERS (standing item) |

| 12.1 | RECRUITMENT of UNIT MEDICAL DIRECTOR /CLINICAL DIRECTORS |

LMC Meeting 12.07.16 – Minutes (final)
HD summarised the process and timescale for the recruitment and appointment of Unit Medical Director, Primary Care and Community Services. The post would be supported by a range of Clinical Directors (Practice Support Unit / 111 / Q&S / Clusters / Intermediate care) allowing the organisation to become more primary care focussed.

HD confirmed that Dr Andy Muir would retire at the end of July 2016 and would be greatly missed. There would be a small overlap when the new appointments were made.

### 12.2 ACE (Adverse Childhood Experiences) REPORT
The report had been circulated and NW asked that all GPs be made aware of it. Wales did not have a consistent approach to targeting children exposed to ACE and the evidence showed that early intervention and ongoing support for parents could make a difference. The report would be forwarded to Practices. Members agreed with the conclusions but were concerned that funding may not be available to provide appropriate support and intervention measures.

**ACTION ML**

### 13. ALL WALES ACCESSIBLE HEALTHCARE STANDARDS
An audit against the All Wales Standards would be undertaken by the Director of Therapies in Oaktree Surgery Bridgend. A date for commencement would be sought.

**ACTION ML**

### 14. WAST
The LMC had written to WAST highlighting concerns about recent delays in ambulance response time for patients at GP surgeries with life-threatening conditions. A response was awaited.

**ACTION ML**

### 15. GPC WALES
- **28 July 2016:** AR, NS and IH would attend

Elections were underway for the Chair of GPC Wales and three members of the negotiating team

### 15.1 FIREARMS LICENSING PROCESS/FEES:
Several practices had raised concerns about the licensing process which had also been rejected at both the LMC UK conference and the ARM conference (BMA representative body). The BMA professional fees committee had now been tasked with taking it forward. Options for managing requests had already been circulated to practices but in addition a template letter confirming opt out would also be circulated for use if wished.

**ACTION AR**

### 16. LMC ANNUAL CONFERENCES
**16.1 UK LMC CONFERENCE** 18 & 19 May 2017: The conference would be held in The International Conference Centre, Edinburgh.

### 17. SWANSEA SESSIONAL GP GROUP
- Next meeting Wednesday 13 July 2016

### 18. DYFED POWYS LMC
PH-H confirmed that issues under discussion in Dyfed Powys LMC mirrored those of Morgannwg LMC. The GPC List servers, and in particular the GPC Wales list server were useful tools for sharing / discussing issues.

### 19. MEDICINES MANAGEMENT (Domiciliary Care) MAR CHARTS
SOP
The SOP had been circulated and required GPs to write specific instructions on Prescriptions for issue by carers. All GPs needed to be made aware of this requirement although pharmacists could adjust prescriptions to accommodate the requirement. Any resultant increase in workload should be fed back to the LMC.

**ACTION AR**

### 20. EDUCATION AUTHORITY – EXCLUSION POLICY

The LMC had been contacted by practices seeking guidance on the Education Authority’s policy of excluding children from nursery/school when suffering sticky eye symptoms which do not require antibiotics. NW would check Public Health guidance.

**ACTION NW**

### 19. DATE OF NEXT MEETINGS:

- LMC EXECUTIVE Meeting – Wednesday 10 August 2016 – venue tbc
- FULL LMC Meeting – Tuesday 13 September 2016 - The Towers Hotel, Jersey Marine.