

# MORGANNWG LOCAL MEDICAL COMMITTEE

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## MINUTES

### MORGANNWG LOCAL MEDICAL EXECUTIVE COMMITTEE

VERVE 37, 37 Uplands Crescent, Uplands Swansea SA2 0NP

TUESDAY 11 October 2016

#### GUESTS AT FUTURE MEETINGS:

**08 November 2016 – FULL LMC:** Mark Davies, Clinical Director, Surgery will attend to provide an update about the pilot to manage Acute Admissions to General Surgery in Morriston Hospital.

**10 January 2016 – FULL LMC:** Dr Richard Lewis will attend to update members on his role as National Professional Lead for Primary Care.

#### GENERAL

**1. Attendance:** Drs. L El-Sharkawi (LE-S), I Harris (IH), S Hlaing (SH), J Kletta (JK), AP Rayani (AR), N Shah (NS)(Chair), H Wilkes (HW).  
Mrs M Liddell (ML), Executive Officer

**2. Apologies:** none

**3. Notice of any other urgent business.**

**3.1 AN URGENT PRESCRIPTION for GENERAL PRACTICE in WALES-**The results of the BMA Wales survey of the GP profession in Wales would be launched at a meeting for Assembly members on Wednesday 12 October 2016 alongside a paper setting out a series of solutions to Wales' GP crisis. NS would attend the launch

**4. Minutes of:**

- LMC Executive Meeting on Wednesday 10 August 2016 were ratified by the Committee and signed by the Chairman.

**5. Matters Arising:**

**5.1 Backdated Claims for Vaccination and Immunisation costs:** AR confirmed that the offer made by ABMU Health Board in respect of a claim for backdated vaccination and immunisation costs had been accepted by the Practice.

**5.2 Fertility Pathway:** IH had fed back the view of the LMC Executive that the Fertility Pathway should be implemented and led by the Fertility clinic and not through Primary Care in the current climate of increasing demand / workload.

<p>5.3</p> <p>5.4</p>	<p><b>IPFR:</b> The review of the IPFR template would be held off until the outcome of the Welsh Government consultation around the IPFR process was known. It was agreed that ABMU should be asked to review the TOR for the IPFR Appeals Panel. As the Clinical Director for Quality and Safety (GP) would attend it should not be necessary for the LMC Chairman to be a member. AR would write to ABMU.</p> <p><b>Unavailable Medication in Community Pharmacies:</b> AR had written to The Head of Medicine Management to seek support for a system which would provide practices with regular updates of viable alternative products for unavailable drugs. A response was awaited.</p>	<p><b>ACTION AR</b></p> <p><b>ACTION AR</b></p>
	<p><b>LMC KEY ISSUES</b></p>	
<p>6.</p> <p>6.1</p>	<p><b>GP CLUSTERS (standing item):</b></p> <p>The <b>GP LEADERSHIP FORUM:</b> The forum scheduled for 22 September 2016 had been cancelled due to the IMTP Primary Care Workshop being held on the scheduled date.</p> <p>Cluster leads would be invited to attend the LMC meeting on 10 January 2016 to provide a short update on cluster plans.</p>	<p><b>ACTION AR</b></p>
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.3(i)</p> <p>7.3(ii)</p> <p>7.3(iii)</p>	<p><b>SUSTAINABILITY PROGRAMME:</b> Seven formal applications have been received through the National GP sustainability framework since January 2016 and reviewed by a Local Assessment panel.</p> <p><b>PST (Practice Support Team) VISITS:</b> One PST Visit had been arranged in September 2016.</p> <p><b>Practice Mergers:</b> AR confirmed that the merger of two Swansea practices had been agreed and was progressing with financial support from the Health Board. IH confirmed that two practices in Bridgend were merging. HW confirmed that several NPT Practices remained at risk of sustainability. Adverts had been placed for Salaried GPs for the GP Fellowship scheme and appointments had been made to the nursing and management positions in the new Practice support team.</p> <p><b>Primary Care Access and Sustainability Forum:</b> NS had attended the forum on 6 October 2016 at which several policy documents had been reviewed and required sign off by the LMC.</p> <p><b>Process to Apply to Change a GMS Practice Area:</b> A policy was required as GMS regulations did not include details of how a request for a change in the boundary of a practice should be managed. The Executive reviewed the document and agreed it's introduction. This would be confirmed to ABMU.</p> <p><b>Branch Closures:</b> ABMU did not have a policy for Branch Surgery Closures. One closure was currently being progressed affecting only Powys patients and the Powys HB policy was being used prior to one being developed for ABMU. The LMC would be consulted before the ABMU policy was agreed.</p> <p><b>Managing Applications for Practice List Closures;</b> The Executive agreed that the draft policy was acceptable in principle. Previous appeal panels had included the CEO and ABMU have amended the policy to reflect this. Although not in the regulations the Executive felt it would be beneficial to have a Practice view at the appeals process as Practices often felt excluded. GPC Wales had been consulted and had no objections. ABMU would be asked to include this in the draft policy</p>	<p><b>ACTION AR</b></p> <p><b>ACTION AR</b></p>

7.3(iv)	<b>Removal of Patients from the Practice List:</b> The ABMU discussion paper was reviewed and there was some concern that the removal of patients outside of area due to workload issues might be against GMC regulations. Subsequent discussion with GPC Wales confirmed that this would be acceptable <b>only</b> if there were a sustainability concern and every other option had been considered. Support for the document would be confirmed to ABMU.	<b>ACTION AR</b>
7.3(v)	<b>Supporting Practice Mergers – Discretionary Payment Scheme:</b> The ABMU draft document was reviewed and the Executive agreed that it could be supported and that the level of payment was considered to be reasonable. This would be confirmed to ABMU.	<b>ACTION AR</b>
8.	<b>CONSTITUENCY VACANCIES:</b> The number of vacancies remained unchanged with one in Bridgend, three in NPT, one in Swansea and five sessional. HW had highlighted the three vacancies in NPT at the recent PT4L session but no expressions of interest had been received.	
8.1	<b>WELCOME LETTER :</b> A draft letter of welcome for new additions to the MPL (ABMU) was reviewed and with some minor amendments was agreed. A request would be made to NWSSP to send to new GPs.	<b>ACTION AR/ML</b>
9.	<b>FINANCE (standing item):</b> A summary of expenditure to 30 September 2016 was tabled and discussed. No issues were raised.	
10.	<b>WEBSITE:</b> Some preparatory work had been completed and submitted for inclusion on the website. Individual statements were required from the Executive members. ML would complete a to-do list of the remaining outstanding requirements.	<b>ALL / ML</b>
11.	<b>VIDEO/TELECONFERENCING:</b> The Towers Hotel had no plans to develop video/teleconferencing facilities. Costs obtained from the Marriott and Village Hotels would incur significant additional expense. Facilities/costs at the University, Fabian Way, Swansea would be explored.	<b>ACTION ML</b>
<b>SESSIONAL GPs:</b>		
12.	<b>Swansea Sessional GP Group – Date of Next Meeting 9 November 2016</b>	
<b>GP REGISTRARS:</b>		
13.	<b>VTS:</b> One registrar from NPT had asked to attend the LMC meeting in November 2016	
<b>OUT OF HOURS/ACUTE GP UNIT/OTHER SERVICE MATTERS:</b>		
14.	<b>ABMU OOH Rota Problems – (Standing item)</b> Following the CD's update at the LMC meeting in September 2016 no further problems had been reported.	
14.1	<b>IHR (Welsh GP Record): - (Standing item):</b> Access problems experienced by OOH Clinicians appeared to have been fixed. Further roll out was planned to EDs and Community Pharmacists	

14.2	<b>111 PILOT:</b> Technical issues had delayed implementation of the 111 service until 4 October 2016 in Bridgend and 13 October 2016 in Swansea. Initial feedback had been positive.	
<b>LMC / ABMU LOCALITIES / CONTRACTOR SERVICES LIAISON GROUP</b>		
15.	<b>LMC/ABMU Enhanced Services Strategy / Steering Group: Wound Care LES</b> NS had attended the ES Strategy Group meeting on 6 October 2016 and fed back the Health Board proposal to uplift the payment per registered patient from 20p to 40p. The Executive were disappointed that no breakdown of costs had been presented and unanimously agreed that the uplift was unacceptable and it fell far below the Cwm Taf figure of 60p. IH would write to ABMU suggesting that the options may be to retire the Wound Care LES and hand back the work or retire another LES and use the funds to develop a properly resourced wound care service.	<b>ACTION IH</b>
15.1	<b>Wound Care LES Survey:</b> Seventy Five percent of respondents who participated in the LES had indicated their intention to withdraw from the service if an acceptable uplift were not negotiated.	
15.2	<b>Care Home NES:</b> IH would highlight the LMC's concerns at the delay in finalising the Care Home NES at the GPC Wales meeting in November.	<b>ACTION IH</b>
15.3	<b>LMC/ABMU Liaison Group: Tuesday 20 September 2016</b> The draft Minutes had been circulated. Several issues raised at the Soapbox session at the LMC meeting on 13 September 2016 had been discussed and would be referred to the appropriate ABMU departments for comment.	
<b>ABERTAWE BRO MORGANNWG UNIVERSITY HEALTH BOARD</b>		
16.	<b>GENERAL</b>	
	i. <b>Accessible Healthcare:</b> <ul style="list-style-type: none"> <li>Friday 12 August 2016 – attended by AR</li> <li>Friday 11 November 2016 – AR would attend</li> </ul>	
	ii. <b>EPAC:</b> <ul style="list-style-type: none"> <li>Monday 19 September 2016 – meeting cancelled</li> <li>Friday 16 December 2016 – LMC rep tbc</li> </ul>	
	iii. <b>End of Life Care Group:</b> <ul style="list-style-type: none"> <li>Tuesday 20 September 2016 – meeting cancelled</li> <li>Tuesday 22 November 2016 – meeting cancelled</li> </ul>	
	iv. <b>Mental Health Drugs and Therapeutic Meeting</b> <ul style="list-style-type: none"> <li>Tuesday 6 September - LMC rep unavailable</li> <li>Date of next meeting tbc</li> </ul>	
	v. <b>Strategic Immunisation group:</b> <ul style="list-style-type: none"> <li>Wednesday 14 September 2016 – attended by JK</li> <li>Date of next meeting tbc</li> </ul>	
	vi. <b>GP Leadership Forum:</b>	

		<ul style="list-style-type: none"> <li>Thursday 22 September 2016 – replaced by IMTP Primary Care workshop</li> <li>Thursday 17 November 2016 – AR would attend</li> </ul>	
	vii	<b>Primary Care Access and Sustainability Forum:</b> <ul style="list-style-type: none"> <li>Thursday 6 October 2016 – attended by NS</li> <li>Tuesday 13 December 2016 - NS would attend</li> </ul>	
	vii i.	<b>Health Professionals Forum;</b>	
	ix.	<b>Primary Care Prescribing Advisory Group:</b> <ul style="list-style-type: none"> <li>Thursday 20 October 2016 – AR would attend</li> <li>Thursday 8 December 2016 - tbc</li> </ul>	
<b>SECONDARY CARE ISSUES:</b>			
17.		<b>COMMUNICATION BETWEEN PRIMARY &amp; SECONDARY CARE:</b> IH reported a continued improvement in summaries signed off and meeting the minimum standard. Transfers via WCCG were working well and the pilot would be extended from two to twelve practices. The move to switch off all other means of referral would be raised at GPC Wales meeting on 3 November 2016.	<b>ACTION IH</b>
18.		<b>OCCUPATIONAL HEALTH &amp; WELL BEING SERVICE FOR GPS:</b> Information about the service would be circulated to GPs and included in Newsletters on a regular basis.	<b>ACTION ML</b>
19.		<b>POW – Radiology Requests:</b> IH had reported an increase in radiology requests being refused and was awaiting a response	<b>ACTION IH</b>
20.		<b>CAMHS:</b> AR had written to the Director of Child and Adult Mental Health Services seeking clarification about the pathways and processes for GPs attempting to get support in managing young people with mental health issues and was awaiting a response.	<b>ACTION AR</b>
<b>WELSH AMBULANCE SERVICE NHS TRUST</b>			
21.		A Guide for calling an emergency ambulance had been received (for General Practice) and circulated to practices. Constituents had expressed concerns, shared by the Executive, about the serious presenting conditions which were outside of the 8 minute response time. This would be raised with GPC Wales.	<b>ACTION IH</b>
<b>HEALTH &amp; SOCIAL CARE / SOCIAL SERVICES</b>			
22.		<b>Child Protection Forum</b>	

	<ul style="list-style-type: none"> <li><b>Dates to be confirmed</b></li> </ul>	
<b>PUBLIC HEALTH WALES AND IMMUNISATION ISSUES:</b>		
<b>23.</b>	<b>FLU VACCINATIONS:</b> nil reported	
<b>GPC WALES / GPC UK</b>		
<b>24.</b>	<b>GPC WALES Meeting 3 November 2016 :</b> NS/IH/AR would attend	
<b>24.1</b>	<b>MEDICAL SECRETARIES CONFERENCE: 24 November 2016: BMA House, London.</b> AR & ML would attend.	
<b>24.2</b>	<b>WELSH LMC CONFERENCE: 4 March 2017: Celtic Manor Hotel:</b> Expressions of interest had been received from J Kletta / H Wilkes / C Danino / E Owoso / P Williams / S Hlaing.	
<b>24.3</b>	<b>LMC UK CONFERENCE: 18-19 May 2017: International Conference Centre, Edinburgh:</b> NS / IH would attend. Expressions of interest had been received from H Wilkes /J Kletta /S Hlaing	
<b>BRITISH MEDICAL ASSOCIATION:</b>		
<b>25.</b>	No new items reported	
<b>WELSH GOVERNMENT(WG) / DEPARTMENT OF HEALTH (DH)</b>		
<b>26.</b>	No new items reported	
<b>NEXT LMC MEETINGS</b>		
	<ul style="list-style-type: none"> <li><b>Full LMC Meeting – Tuesday 08 November 2016 at The Towers Hotel, Jersey Marine.</b></li> <li><b>LMC Exec Committee – Tuesday 13 December 2016 – The Great House, Bridgend</b></li> </ul>	