

<b>MINUTES</b>	
<b>MORGANNWG LOCAL MEDICAL EXECUTIVE COMMITTEE</b>	
<b>The Grove Medical Centre, 6 Uplands Terrace, Swansea SA2 0GU</b>	
<b>TUESDAY 13<sup>th</sup> August 2019</b>	
<i>Items in normal text - for consideration / items in italics - for information / * indicates additional papers</i>	
<p><b>GUESTS at future LMC Exec Meetings</b></p> <ul style="list-style-type: none"> <li>• Tuesday 8<sup>th</sup> October 2019: Nicola Massie, Consultant Counselling Psychologist,) will attend to brief the Exec Team about the role of the PTMC.</li> <li>• Helen Kemp, CD for Quality and Safety has been invited to attend an Exec Committee meeting to discuss the National Framework for the Management of Performance concerns. Arrangements would be made for all Exec members to attend training provided by NWSSP. ML to confirm dates.</li> </ul> <p style="text-align: right;"><b>Action ML</b></p> <p><b>GUESTS at future LMC Meetings.</b></p> <ul style="list-style-type: none"> <li>• Tuesday 10<sup>th</sup> September 2019: Sian Harrop-Griffiths SBUHB Director of Strategy will attend to update members on progress being made through the use of Transformation funds.</li> <li>• Tuesday 12<sup>th</sup> November 2019: Speaker to be confirmed</li> </ul>	
<b>GENERAL</b>	
<b>1.</b>	<b>ATTENDANCE:</b> Drs I Harris (Chair) (IH), S Hlaing (SH), A Rayani (AR), N Shah (NS), R Thomas (RT), Mrs M Liddell (Executive officer) (ML), Mrs E Harris (Secretarial assistant) (EH)
<b>1.1</b>	<b>APOLOGIES:</b> H Dean, S Karupiah
<b>2.</b>	<b>DECLARATION of INTEREST:</b> none received
<b>3.</b>	<b>MINUTES:</b> <ul style="list-style-type: none"> <li>• <b>LMC Executive Committee meeting - Tuesday 11<sup>th</sup> June 2019:</b> the Minutes were approved and signed by the Chair.</li> </ul>
<b>4.</b>	<b>MATTERS ARISING:</b>
<b>4.1</b>	<b>CPW DRUG SHORTAGE BRIEFING PAPER (4.1):</b> The paper was being progressed by NS
	<b>ACTION NS</b>

5.	<b>LMC ISSUES</b>	
5.1	<p><b>MLMC Structure post 31<sup>st</sup> March 2020:</b> The Exec had a long discussion about the structure of MLMC post 31<sup>st</sup> March 2020. It was unanimously agreed that Option 2 in the merger paper should be progressed enabling Bridgend constituents to be represented by Bro Taf LMC. Cost implications of this would be prepared and discussed with Bro Taf LMC at a meeting arranged on 26<sup>th</sup> September 2019.</p> <p>The Exec was also keen to engage with the other LMCs in Wales to explore the establishment of a federated type of structure. As a starting point a meeting of Welsh LMC Execs was being arranged by GPC Wales. ML to confirm date.</p> <p>Elected GP members would again be asked for their views about the options as only three responses had been received to a previous request.</p>	<p><b>ACTION ML</b></p> <p><b>ACTION ML</b></p> <p><b>ACTION ML</b></p>
5.2	<p><b>FINANCE: (standing item);</b> A summary of expenditure to 31<sup>st</sup> July 2019 was tabled and discussed. No queries were raised.</p>	
5.3	<p><b>Welsh LMC Conference 9<sup>th</sup> November 2019:</b> The closing date for the submission of motions was 6<sup>th</sup> September 2019. The Exec agreed some for submission and elected GP members would be asked for further suggestions.</p>	<b>ACTION ML</b>
5.4	<p><b>Anti-Harassment, Bullying and Discrimination Policy:</b> The Exec agreed the draft policy which had been developed from the GPDF template.</p>	
5.5	<p><b>MLMC Meeting 9<sup>th</sup> July 2019:</b> The draft minutes had been circulated with the agenda. IH would confirm accuracy prior to full circulation.</p>	<b>ACTION IH</b>
6.	<b>GMS &amp; PRIMARY CARE ISSUES</b>	
6.1	<p><b>MLMC/SBUHB Liaison Meeting 16<sup>th</sup> July 2019:</b> The Draft minutes and action log had been circulated with the agenda. IH would confirm accuracy prior to full circulation.</p>	<b>ACTION IH</b>
6.2	<p><b>Bro Taf LMC/CTMUHB Liaison Meeting 7<sup>th</sup> August 2019:</b> Attended by IH who provided very positive feedback about the working relationship between the Health Board and the LMC.</p>	
6.3	<p><b>GP Clusters:</b> LMC attendance at cluster meetings continued to be good with the exception of the Upper Valleys Cluster. SH would attend the next one on 12<sup>th</sup> September 2019.</p>	<b>ACTION SH</b>
6.4	<p><b>Cluster Leads &amp; Heads of Primary Care Meeting 24<sup>th</sup> July 2019 (SBUHB):</b> The LMC had been unable to provide representation at the meeting. ML to request a copy of the Minutes.</p>	<b>ACTION ML</b>
6.5	<p><b>Sustainability Issues:</b> IH advised that one of the Bridgend practices was in discussion about a possible merger. The GPC Wales Heat map was being revamped to make it a more meaningful document.</p>	
6.6	<p><b>Access to GP:</b> SBUHB had agreed the introduction of an 'orange phone' to enable GPs to have quick access to secondary care clinicians to discuss urgent clinical issues. A similar arrangement was being requested of GPs and the Exec agreed that it was reasonable to provide a direct telephone number with the proviso that the two should be introduced simultaneously and 'urgent clinical issues' should be clearly defined. It was noted that this could not be a mandatory requirement. Further discussion would be required.</p>	
6.7	<p><b>GMS Contract:</b> Formal issue of Contract detail from WG was expected around the second week of September 2019.</p>	

7.	<b>PRIMARY / SECONDARY CARE INTERFACE ISSUES</b>	
7.1	<p><b>OPEL Escalation Tool (SBUHB):</b> The tool was now live and RT confirmed that his practice was using it. Access to the dashboard was required by practices and IH would contact Craig Barker to organise.</p>	<b>ACTION IH</b>
7.2	<p><b>SBUHB Clinical Services Plan 2019-24:</b> MLMC would continue to provide representation at meetings to discuss the CSP</p>	
7.3	<p><b>AGPU (Requests for blood tests to be done in Primary Care):</b> IH had written to Steve Greenfield, the Clinical lead and was waiting for his availability to meet.</p>	
7.4	<p><b>Pathology Lab concerns:</b> IH had sent a chasing letter on 26<sup>th</sup> July 2019. Dr Gunneberg emailed the LMC following the meeting to advise that progress had been made and he was pulling together some information.</p>	
7.5	<p><b>Mental Health Services:</b> IH had written to Richard Maggs and Dai Roberts who had advised that they would provide feedback about access arrangements following their meeting with SBUHB.</p>	
8.	<b>CONTRACTUAL ISSUES:</b>	
8.1	<p><b>Uplift of ES payments (SBUHB):</b> The meeting to review the basket of ES and negotiate an uplift had been moved to 14<sup>th</sup> August 2019.</p>	
8.2	<p><b>Diabetes DES/NES (SBUHB):</b> AM confirmed that the DES was being launched although not all practices were ready to deliver and would be rolled out on a group basis. Approximately 60% of practices had indicated they wish to take up the NES. IH advised that CTMUHB had established a T&amp;F group to set up the NES.</p>	
8.3	<p><b>DPDG Diabetes Planning and Delivery Group 9<sup>th</sup> Aug 2019:</b> Attended by AR. The group would be renamed Diabetes Clinical Redesign Group with a sub group taking forward the development of the NES.</p>	
8.4	<p><b>Warfarin DES:</b> The SOP for point of care testing in NPT was reviewed but the Exec felt it was not functional and, as part of the overall LES review a meeting would be arranged to work out a solution to the INR issue.</p>	
8.5	<p>IH would obtain a copy of the CTMUHB SOP</p>	<b>ACTION IH</b>
8.5	<p><b>GDPR -SARs Costs/Volume:</b> In the absence of consistent data from practices a template would be populated to ensure full details of all costs were picked up and recorded for circulation to practices.</p>	<b>ACTION ML</b>
9.	<b>OTHER</b>	
9.1	<p><b>WAST /Delays offloading ambulances at ED(s)</b> Richard Evans and Brendan Lloyd would be invited to attend the LMC meeting on 12<sup>th</sup> November 2019 to provide an update.</p>	<b>ACTION ML</b>
	<p>The three Local Authority council leaders had indicated that they would be happy to engage with the LMC in respect of the off loading issues and a meeting would be arranged. In the first instance this would include the leaders for Swansea and NPT.</p>	<b>ACTION ML</b>

11.	<b>NEXT LMC MEETINGS:</b> <ul style="list-style-type: none"><li>• <b>LMC full Meeting: Tuesday 10<sup>th</sup> September 2019 – Mercure Hotel Swansea</b></li><li>• <b>LMC Executive Committee Meeting: Tuesday 8<sup>th</sup> October 2019 – OakTree Surgery</b></li></ul>	
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