

MINUTES		
MORGANNWG LOCAL MEDICAL EXECUTIVE COMMITTEE		
BAR 44, 44c High Street, Cowbridge, CF71 7AG		
TUESDAY 11th December 2018		
<i>Items in normal text - for consideration / items in italics - for information / * indicates additional papers</i>		
GUESTS AT FUTURE LMC MEETINGS:		
<ul style="list-style-type: none"> • 8th January 2019: Jo Abbott Davies, ABMU Assistant Director of Strategy and ABMU lead for CAHMS will attend to discuss concerns about CAMHS • 12th March 2019: Dr Richard Evans, ABMU MD has been invited to attend 		
<p>WELCOME: Alastair Reeves was welcomed to the meeting. He outlined the draft ABMU Clinical Services Plan which involved reconfiguring some significant clinical services. Eight options had been developed based on the distribution of medical patients, planned surgery, emergency surgery and frailty services across the three main hospital sites. An urgent decision was required so that more detailed planning could start and Alastair asked the Exec team to rate each option and complete the score card to enable the LMC view to be shared with the Clinical Senate Council.</p> <p>Alastair also asked for LMC support to encourage clusters to submit details of schemes to be funded from the second wave of Winter pressures monies.</p> <p>Following a discussion about waiting list initiatives Alastair suggested that the validation of waiting lists could be considered as a cluster based project.</p>		
GENERAL		
1.	<p>ATTENDANCE: Drs I Harris (Chair) (IH), S Hlaing (SH), J Kletta (JK), A Rayani (AR), N Shah (NS) Mrs M Liddell (Executive officer) (ML), E Harris (Secretarial assistant) (EH)</p>	
2.	<p>APOLOGIES: Dr E Rees</p>	
3.	<p>MINUTES:</p> <ul style="list-style-type: none"> • LMC Executive Committee meeting - Tuesday 9th October 2018: the Minutes were approved and signed by the Chair. 	
4.	<p>MATTERS ARISING:</p>	
4.1	<p>CPW DRUG SHORTAGE BRIEFING PAPER (10.1.3): The Cwm Taf paper was still under review</p>	ACTION JK
4.2	<p>MEDICINE MANAGEMENT (15.1): A meeting date with Judith Vincent had not been confirmed.</p>	ACTION IH

	The Exec discussed whether the ES for shared care should be renegotiated and agreed that the full basket of Enhanced Services should be reviewed by the Liaison Group.	ACTION AR
4.3	ADULT LUTS PATHWAY (15.2): SH would attend future meetings of the Continence Steering Group on behalf of the LMC.	
4.4	RADIOLOGY ISSUES: Issues raised previously were being taken forward by IH	ACTION IH
5.	LMC MEMBERSHIP: There was one vacancy in Bridgend and four in the sessional /first five constituency.	
6.	GP CLUSTERS (standing item): JK commented that he found the presence of a pharmacist at cluster meetings was helpful. AR would attend a follow up sustainability meeting for a NPT practice on 18 th December 2018.	
6.1	CLUSTER LEADS & HoPC MEETING: AR had attended the meeting on 28 th November 2018. A presentation about mainstreaming projects had confirmed the difficulties being voiced by clusters in taking schemes forward.	
6.2	PT4L COVER NPT: Clinical cover arrangements were in place to the end of March 2018. Continuing arrangements thereafter would depend on the sustainability of the arrangements put in place.	
7.	SUSTAINABILITY PROGRAMME: AR would attend a sustainability follow up meeting on 18 th December 2018.	
7.1	PC ACCESS & SUSTAINABILITY FORUM: NS summarised the issues discussed at the meeting he attended on 29 th November 2018.	
8.	FINANCE: (standing item) A summary of expenditure to 30 th November 2018 was tabled and reviewed. No queries were raised.	
8.1	GPDF: IH and ML had attended a GPDF workshop in Reading on 9 th November 2018. It had provided some clarity around the role and purpose of the GPDF. IH had highlighted the importance of Wales not being disadvantaged.	
9.	ALL WALES COMMUNICATION STANDARDS BETWEEN SECONDARY & PRIMARY CARE (standing item) Dr Richard Evans would be invited to attend the LMC meeting on 12 th March 2018 to discuss the deterioration in performance in respect of discharge summaries.	ACTION AR
10.	LMC MEETING 13th NOVEMBER 2018: The draft minutes* had been circulated	
11.	LMC / ABMU LIAISON GROUP MEETING: 20th November 2018 The draft minutes* had been circulated.	
12.	ABMU 111/ OOH SERVICE –(standing item). No update reported	
12.1	111/OOH/ED PRESSURES: The draft escalation process had been forwarded to Karin Phillips, Deputy Director of Primary Care (WG)	
13.	GDPR: DP ROLE: The response across Wales had been very good. It was not clear yet how many practices in ABMU had signed up.	

	The process for re-sending incorrect lab results was being queried by IH with the DPO as it was thought to breach data protection regulations.	
14.	FLU VACCINATIONS – ROLE OF DNS: This had been discussed at length in the Liaison Meeting and was being taken forward by the Unit Nurse Director.	
15..	WEB-SITE (<i>standing item</i>): ER had reviewed the content and some areas had been updated. The privacy policy was in the process of being updated in line with GDPR guidelines.	
16.	COMMUNITY HEALTH COUNCIL – GP TRIAGE REPORT JAN 17: HD advised that the draft report had required changes although not all changes had been agreed by the CHC and the report had been circulated. The Primary Care Access and Sustainability Forum would review terminology used in future and take forward in respect of further reports.	
17.	LMC ANNUAL CONFERENCES:	
17.1	MEDICAL SECRETARIES CONFERENCE: 14th December 2018: BMA House London: AR/ML would attend	
17.2	LMC UK CONFERENCE: Tuesday 19th (pm) and Wednesday 20th March 2019: Belfast: SH/JK/NS would attend as LMC reps. AR would attend as a GPDF rep.	
18.	CLOSURE OF MAESTEG DAY HOSPITAL: JK had, on behalf of the LMC, attended the public meeting about the proposed closure of the day hospital. Representation from the public and other interested parties had been good and it was clear that the community did not want it to close. The information presented by the HB was felt to be confusing and misleading. A decision would be made in January 2019.	
19.	NEXT LMC MEETINGS: <ul style="list-style-type: none"> • Full LMC Meeting: Tuesday 8th January 2019 – The Mercure Hotel, Swansea SA7 9EG • LMC Executive Committee: Tuesday 12th February 2019 – Venue tbc • AGM: Tuesday 9th April 2019 – Morgans Hotel Swansea 	