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## MINUTES

### MORGANNWG LOCAL MEDICAL EXECUTIVE COMMITTEE

The Grove Medical Centre. 6 Uplands Terrace, Swansea SA2 0GU

Tuesday 12<sup>th</sup> June 2018

*Items in normal text – for consideration / items in italics for information / \* indicates additional papers*

**GUEST SPEAKER:** Ms Jo Abbott-Davies, ABMU Assistant Director of Strategy & Partnership attended to speak to Executive Team members about the proposed changes to NHS services on which the public were being consulted from 3<sup>rd</sup> May – 27<sup>th</sup> June 2018. The changes would reduce bed numbers by 71 across the three local authority areas. Jo explained the rationale behind the proposals which would result in patients spending less time in hospital as more community services were developed and resourced from savings made by reducing the beds.

Executive members confirmed the LMC's wish to contribute to decision making processes in a sensible way but there were currently barriers which seemed to exclude Primary Care from involvement in strategic discussions.

Jo advised that a review of clinical strategy was required and agreed it was essential that Primary care was involved at the outset to look at those services in secondary care which could be moved into the community if adequate resources were put in place to support them.

WG was seeking bids for monies from a transformation fund. This would focus on new partnership arrangements for Swansea and NPT and with the expectation that solutions would cover whole geographical areas. IH commented that it was essential to consider how services could be accessed and these should be built around the general practice brand.

Proposed changes in Hywel Dda would also impact on ABMU.

LMC members had been asked to comment on the proposed changes and these would be summarised and forwarded to ABMU. There was a clear view that changes could only proceed if the required resources to support them were put in place prior to service changes.

#### **GUESTS AT FUTURE MEETINGS:**

- LMC Full meeting 10<sup>th</sup> July 2018: The MD of ABMU PCCU will speak to members about the review of unscheduled care services

GENERAL		
1.	<b>Attendance:</b> Drs. I Harris (IH) (via face-time) S Hlaing (SH) (Chair) A Rayani (AR), N Shah (NS), H Wilkes (HW), E Rees (ER) Mrs M Liddell (ML), Executive Officer	
2.	<b>Apologies:</b> Dr L El-Sharkawi, Dr J Kletta, Mrs E Harris	
3.	<b>Minutes of:</b> <ul style="list-style-type: none"> <li>LMC Executive Committee Meeting on Tuesday 13<sup>th</sup> February 2018 were ratified by the Committee and signed by the Chairman. A meeting had not been scheduled in April 2018 due to the AGM(s) being held on 10<sup>th</sup> April 2018.</li> </ul>	
4.	<b>Matters Arising: nil reported</b>	
	<b>LMC KEY ISSUES</b>	
5.	<b>CONSTITUENCY VACANCIES:</b> ER was welcomed to the meeting having joined the Executive committee in April 2018. No further nominations for LMC membership had been received recently and current vacancies included one in Bridgend, one in Swansea and three in the sessional /first five constituencies.	
6.	<b>GP CLUSTERS</b> (standing item): LMC representation at cluster meetings continued to be encouraged and approximately 75% of cluster meetings between April – August 2018 would be covered.	
7.	<b>SUSTAINABILITY PROGRAMME / PRACTICE SUPPORT UNIT:</b> AR would attend a panel on 26 <sup>th</sup> June 2018. Practice RAG ratings had not been received as agreed from ABMU. A further request would be sent.	<b>ACTION ML</b>
7.1	<b>PC ACCESS &amp; SUSTAINABILITY FORUM:</b> NS summarised issues discussed at the meeting held on 3 <sup>rd</sup> May 2018.	
8.	<b>FINANCE: (standing item):</b> A summary of expenditure to 31 <sup>st</sup> May 2018 was tabled and reviewed. The statutory and voluntary levies for 2018-19 had been received.	
8.1	<b>GPDF:</b> Following discussions between GPDF and BMA an agreement had been reached that as of 1 <sup>st</sup> July 2018 the BMA would be responsible for the funding of GPC activities. Further clarification of the detail could take several months.	
9.	<b>ALL WALES COMMUNICATION STANDARDS BETWEEN SECONDARY &amp; PRIMARY CARE:</b> Datix lite had been amended to include all the standards. IH confirmed that it could now be rolled out across ABMU. ML to contact the PCCU MD.	<b>ACTION ML</b>

9.1	<p>IH/HW had attended a recent Discharge Information group meeting and although it was pleasing that there was a continuing increase in the number of timely discharge summaries it was disappointing that the number of AMDs attending was low.</p> <p><b>HIW THEMATIC REVIEW (Draft) of Patient discharge from Hospital to General Practice:</b> The report had been circulated to the Exec Committee. The recommendation that the dashboard should remain was welcomed.</p>	
<p>10.</p> <p>10.1</p> <p>10.1.1</p> <p>10.1.2</p> <p>10.1.3</p> <p>10.1.4</p>	<p><b>LMC MEETING 8<sup>th</sup> May 2018:</b> The draft minutes had been circulated.</p> <p><b>MATTERS ARISING:</b></p> <p><b>SHIFTING THE FOCUS FROM SECONDARY TO PRIMARY CARE:</b> Comments received from LMC members would be summarised for the attention of the ABMU CEO</p> <p><b>ABMU PAYMENT POLICY FOR GMS:</b> It was agreed that the legal opinion obtained from BMA Law would be shared with ABMU if there was a reciprocal arrangement.</p> <p><b>MENTAL HEALTH SERVICES:</b> A meeting with the MH team in NPT had highlighted staffing problems within the service which required a re-design.</p> <p><b>PROPOSED REALIGNMENT OF HB BOUNDARY:</b> No update was available at the meeting but a formal announcement was made on 14<sup>th</sup> June 2018 that the planned changes would be implemented with effect from 1<sup>st</sup> April 2019.</p>	ACTION IH
<p>11.</p> <p>11.1</p> <p>11.1.1</p>	<p><b>LMC/ABMU LIAISON GROUP MEETING 15<sup>th</sup> May 2018:</b> The draft minutes had been circulated.</p> <p><b>MATTERS ARISING.</b></p> <p><b>MAPPA (Multi Agency Public Protection Arrangements):</b> AR confirmed that the AHCP (Alternative Health care provider) steering group had agreed to the sharing of information with primary care and a protocol was being written up.</p>	
<b>OUT OF HOURS/ACUTE GP UNIT/OTHER SERVICE MATTERS:</b>		
<p>12.</p> <p>12.1</p>	<p><b>ABMU OOH Rota Problems</b> - (Standing item). Continuing concern about difficulties in covering shifts were noted. ABMU would be asked to confirm the number of occasions a PCC had closed /there had been no physical cover / the only cover available had been from a remote location</p> <p><b>111/OOH/ED PRESSURES:</b> IH had forwarded comments/amendments to ABMU in respect of the Primary Care escalation criteria.</p>	ACTION AR
13.	<p><b>GDPR:</b> A national solution for the appointment of a DPO for practices was still being explored.</p> <p>The GPDF had arranged a series of workshops for LMCs on the GDPR and SH/ML would attend one in Bristol on 5<sup>th</sup> July 2018.</p>	

14.	<b>WAST ISSUES:</b> Delays in emergency response times to surgeries continued to be reported. Further contact would be made with the WAST MD.	<b>ACTION IH</b>
15.	<b>WEBSITE:</b> Action had been taken to ensure the Website was GDPR compliant.	
16.	<b>MLMC NEWSLETTER:</b> IH taking forward	
17.	<b>LMC ANNUAL CONFERENCES:</b>	
17.1	<b>WELSH LMC CONFERENCE: 10<sup>th</sup> November 2018: Vale Resort Hensol.</b> Motions were required to be submitted by August 2018	
<b>NEXT LMC MEETINGS</b>		
18.	<ul style="list-style-type: none"> <li>• <b>Full LMC Meeting – Tuesday 10<sup>th</sup> July 2018 - The Mercure Hotel, Swansea</b></li> <li>• <b>LMC Executive Committee: 14<sup>th</sup> August 2018 – venue tbc</b></li> </ul>	