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MINUTES	
MORGANNWG LOCAL MEDICAL EXECUTIVE COMMITTEE	
HARBOURSIDE SURGERY, The Beacon Centre, Swansea SA1 8QY	
TUESDAY 10th October 2017	
<i>Items in normal text – for consideration / items in italics for information / * indicates additional papers</i>	
GUESTS AT FUTURE MEETINGS: <ul style="list-style-type: none">• 14th November 2017: - FULL LMC: Alexandra Howells ABMU Interim CEO will attend to update members on the financial position of the Health Board• 9th January 2018: - FULL LMC: Speaker to be confirmed	
GENERAL	
1.	Attendance: Drs. I Harris (IH) (Chair), L El-Sharkawi (L-ES), S Hlaing (SH), J Kletta (JK), A Rayani (AR), N Shah (NS), Mrs M Liddell (ML), Executive Officer, Mrs E Harris (EH), Secretarial Assistant
2.	Apologies: Dr H Wilkes
3.	Minutes of: <ul style="list-style-type: none">• LMC Executive Committee Meeting on Tuesday 8th August 2017 were ratified by the Committee and signed by the Chairman.
4.	Matters Arising:
4.1	IPFR (4.1): Confirmation of the TOR amendment remained outstanding
	ACTION ML
LMC KEY ISSUES	

<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p>	<p>GP CLUSTERS (standing item): Ten of the eleven cluster leads supported the attendance of an LMC liaison member at cluster meetings. A pro-forma sheet was available for LMC members to use and the rota was being finalised. IH had attended a Swansea Cluster meeting and feedback had confirmed the value of LMC input.</p> <p>CLUSTER LEADS & HoPC MEETINGS: HW had attended the meeting on 27th September 2017 and her report summarising the key issues was discussed. The next meeting would be held on Wed 15th November 2017.</p> <p>ABMU PACESETTER – NPT HUB: Nil reported.</p> <p>PT4L/PLTS COVER: On-going cover arrangements were discussed at the Cluster Leads & HoPC meeting with little progress made. The PCUMD would be contacted to clarify the arrangements being made going forward.</p>	<p>ACTION AR</p>
<p>6.</p> <p>6.1</p> <p>6.2</p>	<p>SUSTAINABILITY PROGRAMME / PRACTICE SUPPORT UNIT: AR had attended three panels in September and a further two were being arranged in October 2017. IH provided details of the LMC representatives involvement in the panels for the benefit of members who had not previously attended.</p> <p>IH had attended a list closure appeal panel in Hywel Dda and had received a request to attend a second one. A charge would be made to Hwyl Dda Health Board</p> <p>PC ACCESS & SUSTAINABILITY FORUM: 14th September 2017: NS's notes of the meeting had been circulated. He had requested earlier circulation of papers for the meetings as current distribution arrangements often allowed minimal time for review.</p> <p>The HB planned to undertake a desk top review of practice compliance in respect of the Access Standards and had agreed to discuss outcome with the LMC prior to the next forum in December 2017. ML would contact ABMU to ensure this was being arranged.</p> <p>ABMU wanted to ensure a consistent approach in dealing with amendments to Practice contracts due to the loss of partners who were not being replaced. NS had asked that the new policy be reviewed by the LMC prior to presentation at the forum.</p> <p>HEAT MAP: The GPC Wales Heat map would be updated to reflect the increase in sustainability panels held.</p>	<p>ACTION ML</p> <p>ACTION ML</p>
<p>7.</p>	<p>CONSTITUENCY VACANCIES: A nomination form had been received from Dr Kristy Mellin, a partner in the Rosedale Medical Group bringing the number of NPT constituency members to five. Dr Charlie Danino had advised that he would be retiring from General Practice at end of November 2017 and would be unable to continue as an LMC Member.</p>	

<p>8.</p> <p>8.1</p>	<p>FINANCE: (standing item): A summary of expenditure to 30th September 2017 was tabled and reviewed. Expenditure remained within budget and no queries were raised.</p> <p>GPDF AGM: 15th September 2017: IH congratulated AR on his election as a Director. AR summarised discussions at the meeting held on 4th October 2017 and confirmed that the Voluntary Levy was being held at 6p per registered patient for the current financial year.</p>	
<p>9.</p>	<p>COMMUNICATION BETWEEN SECONDARY & PRIMARY CARE: IH had met with HIW as part of the thematic review of discharge documentation. He had stressed the importance of continuing the ABMU performance dashboard. A request would be made to include this on the agenda of the GPC Wales meeting scheduled for Thursday 9th November 2017.</p> <p>IH reported that there was continuing evidence of inappropriate use by consultants of the WCCG e-prioritisation tool and advice line. This would be highlighted in the next newsletter and Practices would be asked to continue providing examples.</p> <p>ABMU prescribing advisers were continuing to tell practices that anti-dementia medication could be prescribed and monitored by GPs despite having been informed by the LMC that the additional workload could not be supported. AR would contact ABMU.</p>	<p>ACTION AR</p> <p>ACTION IH</p> <p>ACTION AR</p>
<p>10.</p>	<p>LMC MEETING 12th September 2017: The draft minutes of the meeting had been circulated.</p>	
<p>11.</p> <p>11.1</p> <p>11.2</p>	<p>LMC/ABMU LIAISON GROUP MEETING 19th September 2017: The draft minutes had been circulated.</p> <p>NWSSP REPRESENTATION AT LIAISON GROUP MEETINGS: The absence of NWSSP representation at Liaison Group meetings was noted and would be raised with the department.</p> <p>COMMUNITY NURSING ISSUES: IH would attend a meeting with Community Nurse managers on Thursday 12th October 2017 to discuss on-going issues of concern.</p>	<p>ACTION AR</p> <p>ACTION IH</p>
<p>OUT OF HOURS/ACUTE GP UNIT/OTHER SERVICE MATTERS:</p>		
<p>12.</p>	<p>ABMU OOH Rota Problems - (Standing item) IH would write to the PCUMD about concerns over inadequate GP cover levels.</p> <p>JK was asked to review the responsibilities placed on the Health Board under the terms of the NHS legislation.</p>	<p>ACTION IH</p> <p>ACTION JK</p>

	<p>A letter sent to GPs working for the ABMU OOH service had informed them that with effect from 1st November 2017 they would no longer be engaged on a self-employed basis as HMRC had concluded that the role of an OOH is one of employment. PAYE and NIC would be deducted at source but GPs would not be eligible for any other employment benefits. GPC Wales would issue advice about the options available to GPs.</p>	
12.1	IHR (WELSH GP RECORD) (Standing Item): Nil reported. This item would remain on the agenda until the roll out programme to secondary care and community pharmacists was complete.	
12.2	111 PILOT: Nil reported.	
13.	WEBSITE: Nil reported	
14.	LMC ANNUAL CONFERENCES:	
14.1	LMC SECRETARIES CONFERENCE: 19th October 2017: BMA House, London: AR/ML would attend.	
14.2	WELSH LMC CONFERENCE: 20th January 2018: Doubletree Hotel, Chester: IH/NS/HW/JD would attend as GPC Wales reps and AR as Medical Secretary. Expressions of interest had been received from PW/SH/JK/TC/HH. Elected members would be contacted for further expressions of interest and proposed motions. The closing date for registration and submission of motions was Monday 6 th November 2017.	ACTION ML
14.3	UK LMC CONFERENCE: 9th March 2018: Venue in Liverpool to be confirmed. The LMC had three places. AR would attend as a member of the GPDF.	
15.	LOCAL GOVERNMENT REFORM – Realignment of LHB Boundaries: The Exec agreed that early discussion was required around the proposed changes and the impact on LMCs. A request would be made to GPC Wales to include it as an agenda item for the meeting scheduled for 9 th November 2017	ACTION AR
NEXT LMC MEETINGS		
16.	<ul style="list-style-type: none"> • Full LMC Meeting – Tuesday 14th November 2017 - The Mercure Hotel, Swansea • LMC Executive Committee – Tuesday 12th December 2017. Venue to be confirmed 	